

## **Application and Reapplication Attachment for Outdoor Behavioral Programs**

PROVIDER: PLEASE MARK [X] IF ITEM IS ENCLOSED WITH THIS APPLICATION OR WRITE IN THE DATE WHEN THE ITEM HAS BEEN OR WILL BE SENT TO THE DEPARTMENT.

Date or [X]	<b><i>New Application</i></b>	Date or [X]	<b><i>Renewal Application</i></b>
	Program statement and description of services		Major changes to program policies, personnel policies or other information relevant to licensure
	Policies for decision making, supervision of staff and consultations		Documentation of completed criminal background checks (hired after previous application date)
	Program strategies, policies and procedures		Documentation of completed criminal background checks (hired after previous application date)
	Case review policy		Signed Personnel Statement of Health CRL-005 (each staff)
	Admission and discharge policies and procedures		Fire safety certification
	Support services policy and procedures		
	Youth Grievance procedure		
	Transportation policies and procedures		
	Personnel Policies		
	Financial records policy		
	Floor plan for residential outdoor programs		
	Position description including Administrators		
	Quality Assessment policies and procedures		
	Documentation of completed criminal background checks (each staff)		
	Documentation of completed protective services checks (each staff)		
	Signed Personal Statement of Health CRL-005 (each staff)		
	Fire safety certification		
	Placement Agreement		